



INFORMATION SECURITY WEBSITE PRIVACY POLICY



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Website Privacy Policy

- 1.1. **Management Commitment:** PPC has created this security & privacy policy in order to demonstrate and communicate its commitment to conducting business in accordance with the highest legal and ethical standards and appropriate internal controls.
- 1.2. **Service inquiries:** Our site's request-for-more-information form allows users to give us contact information (like name, email address, and telephone number). This information is used to provide information to those who enquire about our products and services, to ship orders, and to bill orders. This information is also used to get in touch with customers when necessary. No personal information will be disclosed to third parties without the individual's permission. However PPC may share personal information:
 - With business partners;
 - When we are compelled to do so by law or in terms of a court order;
 - If it is in the public interest to do so; or
 - If it is necessary to protect our rights.
- 1.3. **Information Capturing:** Our site does not currently capture information regarding the specific activities of any particular user. It does, however, produce reports which allow us to view activity in anonymous aggregated form. The only personal information we currently capture has been specifically submitted to us through the request-for-more-information form.
- 1.4. **Links:** This site contains links to other sites. While we try to link only to sites that share our high standards and respect privacy, PPC is not responsible for the security or privacy practices of, or the content of, sites other than PPC and its subsidiaries. Likewise, PPC does not endorse any of the products or services marketed at these other sites. We recommend that you always read the privacy and security statements on such sites.
- 1.5. **Site Protection:** Our site is protected with a variety of security measures such as change control procedures, passwords, and physical access controls. We also employ a variety of other mechanisms to ensure that data you provide is not lost, misused, or altered inappropriately. These controls include data confidentiality policies and regular database backups.
- 1.6. **Information Removal:** If you wish to remove your name and related information from our database, we will promptly take action to comply with your written request for removal.
- 1.7. We will also process change requests through any of the following communication channels:
 - a) Sending email to helpdesk@ppc.co.za;
 - b) Sending mail to PO Box 3811, Johannesburg, 2000, for attention of the CIO;
 - c) Faxing +27 (0)11 726 3537.
- 1.8. **Right to amend this privacy and security statement:** We reserve the right to amend this privacy and security statement at any time. All amendments to this privacy and security statement will be posted on the website. Unless otherwise stated, the current version shall supersede and replace all previous versions of this privacy and security statement.
- 1.9. If you have any questions about this privacy and security statement, or the practices of this site, please email us on helpdesk@ppc.co.za .
- 1.10. If you have any other concerns you may route complaints to our ethics line 0800 0067 05.

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